



How to download VAT returns from HMRC

Follow these four steps to download your VAT returns, or ask your accountant to do it for you

Step 1

 GOV.UK

 HM Revenue & Customs

Sign in

Enter your Government Gateway credentials to sign in. You received these when you created your HMRC online account.

User ID

Password

[Sign in](#)

Problems signing in

[Trying to file Self Assessment using GOV.UK Verify?](#)

[Don't have a Government Gateway account](#)

[Forgotten user ID](#)

[Forgotten password](#)

[Forgotten user ID and password](#)

Log On using this screen

Step 2

[Home](#) [Manage account](#) [Messages](#) [Help and contact](#)

English | [Cymraeg](#)

Business tax summary

View and access your business taxes in one place

Add a tax to your account to [get online access to a tax, duty or scheme](#).

This lists all of the business tax services that you have signed up for, such as 'PAYE for employers', 'Making tax Digital for VAT' etc. Under the 'Making Tax Digital for VAT' click on the 'View your VAT account' button.

Step 3

BETA This is a new service – your [feedback](#) will help us to improve it.

[Home](#) [Manage account](#) [Messages](#) [Help and contact](#)

English | [Cymraeg](#)

[Business tax account](#) > Your VAT account

Your VAT account

VAT registration number (VRN):

Next payment due

[Check what you owe and make a payment \(opens in a new tab\)](#)

Next return due

7 December 2020

[View return deadlines](#)

History

[View past payments \(opens in a new tab\)](#)

[View past returns](#)

Manage your VAT

[Your business details](#)

Change your business details or VAT Return dates.

[View VAT certificate](#)

View and print your VAT certificate.

[Opt out of Making Tax Digital for VAT](#)

You cannot opt out if your taxable turnover has been above £85,000 since 1 April 2019.

[Cancel VAT registration](#)

Cancel your VAT registration if you're closing the business, transferring ownership or do not need to be VAT registered.

[Get help with this page.](#)

Click on 'View past returns'.

Step 4

[Home](#) [Manage account](#) [Messages](#) [Help and contact](#)

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[Business tax account](#) > [Your VAT account](#) > Submitted returns

Submitted returns

2020 **2019** [Previous returns](#)

2020 returns

For the period:

- [1 May to 31 July 2020](#)
- [1 February to 30 April 2020](#)
- [1 November 2019 to 31 January 2020](#)

[Get help with this page.](#)

Click the period/s required, download as a pdf then email the returns